

Building Committee Vernon WPC Facility Upgrade

Via Zoom Teleconference

April 2, 2020

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**DRAFT MINUTES**

Regular Members Present: Vice Chairman, Robert Grasis, Director of Water Pollution Control, Jeffrey O'Neill, Finance Officer, Dwight Ryniewicz, Interim Director of Public Works, Dave Smith, Town Engineer and Andrew Tedford, Chairman of Water Pollution Control Authority

Absent Members: Chairman, Michael Purcaro, Town Administrator

Staff Present: Stephen Siegel, Vice President of Tighe and Bond, Mike Becker, Staff Engineer, Matt Daskal, Financial Analyst and Cassandra Santoro, Recording Secretary

Meeting was called to order at 3:04 PM by Vice Chairman, Robert Grasis.

**1. Public Comment**

None.

**2. Construction Meeting April 1, 2020**

Robert Grasis explained that the Construction Meeting of April 1, 2020 took place via teleconference. Discussion was mainly related to COVID-19 discussion and procedures. Methuen Construction is still on schedule, however, a letter was received that explained that there may be delays in the construction in relation to COVID-19. No delays are expected at this time. Discussion ensued.

**3. Summary of Activities**

Mike Becker explained that the following work is currently being worked on:

- Concrete is near completion in the filter building
- Demolition is proceeding on equipment that has been out of service in the solids building.
- New concrete has begun in Aeration Tank #5.
- Electrician is putting in new conduit wherever possible in preparation for a full switch to new service.

**4. Upcoming Schedule**

Mike Becker explained a 2-4 week look ahead regarding the following work:

- Completing concrete work in the filter building – 5% left.
- Aeration tank concrete will continue.
- First set of clarifier equipment will be delivered in May.
- Service location for electrical is ready.

## **5. Change Orders**

Rob Grasis explained the following updates on change orders:

- No longer going to proceed with masonry work. Not critical at this time.
- Still waiting for a quote for the process control building roof replacement.
- Odor Control quote has been approved by Committee and Mayor Daniel A. Champagne.
- Still waiting for the asbestos roofing credit – information will come back when all buildings are complete.
- Electrical duct bank quote is still under review.
- Still waiting for the additional quote for pipe removal to review.
- Waiting for quote for fire sprinklers to ensure adequate water pressure.
- Filter drain for PCB removal is under review.

## **6. Additional Items**

Discussion ensued regarding deviation from stored materials clause in the contract. The committee agreed to go through each pending item and parcel down which materials can be ordered to be stored. To be discussed at upcoming meetings.

## **7. Approval of Meeting Minutes of March 5, 2020**

Dwight Ryniewicz made a motion to approve the Draft Minutes from the March 5, 2020 meeting. Dave Smith seconded and the motion carried unanimously.

## **8. Adjournment**

Dave Smith made a motion to adjourn at 3:38PM. Andrew Tedford seconded and the motion carried unanimously.

Respectfully submitted,

Cassandra Santoro

Recording Secretary